BILL NO. S-82-06- 27

SPECIAL ORDINANCE NO. S- /49-82

AN ORDI

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 AN ORDINANCE approving City Utilities Purchase Order No. A-010773 with Westvaco US Envelopes for the Office Services Department.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That City Utilities Purchase Order No. A-010773 between the City of Fort Wayne, by and through the City Utilities Purchasing Agent, and the Board of Public Works and Westvaco US Envelopes for:

the purchase of envelopes for the Office Services Department,

at a total cost of Twelve Thousand and No/100 Dollars (\$12,000.00), all as more particularly set forth in said Purchase Order, which is on file in the Office of the Department of Purchasing and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Councilmember

APPROVED AS TO FORM

23 AND LEGALITY

Bruce O. Boxberger, City Attorney

Read the f seconded by by title and re Plan Commission due legal notic	irst time in	full and on	motion by uly adopted,	Burn read the s	econd time
Plan Commission due legal notic Indiana, on	for recommen	dation) and noil Chamber , the	Public Hearings, City-Count	g to be he	ld after , Fort Wayne,day of
DATE:	6-22-8		CHARLES W.	WESTERMAN	CITY CLERK
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DATE:	8-24-	82)	CHARLES W. V	Westerman -	esterns or CITY CLERK
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			WIN MOSES, J	R MAYOR	

__CHARLES W. WESTERMAN, CITY CLERK

memorangum

Bid Reference Number 641

То	Board of Public Works	Date July 8, 1982
From	Aaron M. Gluck, Director of Purchases	

COPIES TO:

Subject

Attached are copies of bids received for Envelopes for the Office Services Department. Purchase Order Number A-010773 has been assigned to Westvaco US Envelope.

Westvaco US Envelope was the lowest bid submitted. We would again like to purchase the envelopes from them due to their past performance and quality.

Please include the attached supporting information when this ordinance is submitted to City Council for Approval. Also, please insure that no confirming Purchase Order Number is given to Westvaco US Envelope until Purchasing receives written confirmation of Council Approval.

> Aaron M. Gluck, Director Department of Purchases

AMG/s1h Attachment

Markey States

Moorder Miles

My R. Collins

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JUN 0 8 1982

MAIL ALL CORRES	SPONDENCE, CLAIM	VOUCHERS, ETC., TO:		REQ. NO. 00		
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t lie lieN* booquerson	replies and sace, etc., to	Aaron M. Gluck DEPARTMENT OF PURCHASES	Date wa	ented _fi/	/1/82
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Chicago, Illinois

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TITLE OF ORDINANCE City Utilities P.O. #A-010773	2-06-27
DEPARTMENT REQUESTING ORDINANCE Board of Public Works	
SYNOPSIS OF ORDINANCE Purchase Order number A-010773 has been assigned	to
Westvaco US Envelope for the purchase of envelopes for the Office Servi	ces Department.
Westvaco US Envelope submitted the lowest bid.	
- 11	
	-
EFFECT OF PASSAGE city departments will have envelopes for their use.	
EFFECT OF NON-PASSAGE no envelopes available to the various city depart	tment.
MONEY INVOLVED (DIRECT COSTS, EXPENDITURE, SAVINGS) \$12,000.00	
ASSIGNED TO COMMITTEE	

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